Re: Tutoring Policies *(Revised 2009-2010)*

1. All Upward Bound students will have access to tutoring services offered through the program.
2. UB students may only attend tutoring at designated tutoring sites. Generally, students will only be allowed to attend tutoring at the sites that are closest to their school site. Exceptions can be made and will only be considered on a case-by-case basis.
3. If a student attends a tutoring session that is outside of their designated site, they will be asked to leave and be referred to their designated tutoring sites.
4. There is no maximum limit to how many hours of tutoring a student may attend.
5. Non-UB participants are **NOT** able to participate with UB tutoring sessions.
6. Students are expected to work on school related work during tutoring.
   a. Group projects will not qualify as time spent at tutoring.
7. Students are **NOT** permitted to use cell phones during tutoring sessions.
   a. If a student needs to use their cell phone, they have to do so outside of the area where tutoring is taking place.
8. Students are expected to follow the directions of the tutors while at tutoring.
9. UB Tutors have the authority to dismiss any student from a tutoring session if he/she feels that the student is a distraction to other students, or is not there for the purpose of receiving tutoring services.